

Village of Chadwick  
225 Main Street  
PO Box 385  
Chadwick, IL 61014

**Meeting Minutes of the Village Board of Trustees**  
**Held on May 1, 2017 at 7:30pm**

The Village Board of Trustees met in a regular session at 7:30pm being called to Order by Village President Larry Miller.

The meeting opened with Roll Call by the Village Clerk Jan Queckborner. Board Members present were Brinkmeier, Madalone, Leif, Matheson, Morgan and Nelson. Village President Larry Miller presiding over the meeting.

Pledge of Allegiance ensued and led by the Village President Larry Miller.

President Larry Miller spoke with Village Attorney Mitchell, and having Trustee Brinkmeier present previous meeting minutes, to pay Fairhaven Township \$1,500 for Memorial care. Trustee Lief recommended we prorate the \$1,500 since the Lion's Culb took possession in December of 2016. Trustee Leif was not addressed and Village Clerk Jan Queckborner added a bill for \$1,500 to be paid with April 2017 bills per the recommendation of Village Attorney Mitchell.

President Larry Miller spoke with Village Attorney about Village resident Inez Meier receiving \$500 for the Beautification Project application he turned in. Trustee Leif stated that there was no need to a motion as long as the Economic Development Committee had reviewed the application and all items were turned in with the application. Trustees did not have a regular Board meeting in the month of April due to no posting of the Committee Meeting Agenda.

Minutes of the last Village Board meeting were presented to the Village Trustees by Village Clerk Jan Queckborner.

Motion made by Brinkmier to accept April 3, 2017 meeting minutes as presented. Morgan seconded the motion presented. Roll call taken:

Ayes: Brinkmeier, Morgan, Maddalone, Matheson

Nays: Leif, Nelson

Motion passed.

The following bills were read by Village Clerk Jan Queckborner:

May 1, 2017

The following bills were presented to the finance committee:

John Byvick	75.00
Lyons Lab	172.00
WIPFLI	1,596.00
Viking Chemical	287.48
Jo Carroll Energy	1,939.40
Cardmember Service	343.21
Fred Bergman	1,720.00
Scott Marth	1,600.00
Mark Hinrichs	810.00
Moring Disposal	2,539.30
Inez Meier	500.00
Nancy Gable	546.00
State Industrial Products	603.48
Jo Carroll Energy	166.12
Mediacom	81.04
The Carroll County Review	945.50
Illinois EPA – CWSTP	2,402.05
Jean Matheson	96.44
Milledgeville Farmers Elevator	24.93
Fred Bergman	1,720.00
Mark Hinrichs	1,012.50
Scott Marth	1,600.00
Randy Craft	112.00
John Looney	630.00
Tim Marmeno	280.00
Denny Patch	112.00
Cardmember Services	54.45
Fairhaven Township	210.00
Communication Revolving Fund	44.27
Frontier	79.33
Jo Carroll Energy	515.22

Motion made by Brinkmier to pay bills as presented. Morgan seconded motion presented. Roll call taken:

Ayes: Brinkmeier, Morgan, Maddalone, Matheson

Nayes: Leif, Nelson

Motion passed.

Village Attorney swore in the following newly elected Board Members:

Kim Henrichs for four year term as Village President

Randy Newstrand for four year term as Village Trustee

Larry Williams for four year term as Village Trustee

Greg Maddalone for four year term as Village Trustee

Michael Morgan for two year term as Village Trustee

Newly appointed Village Board members took their places at the table and the meeting continued with Village President Henrichs presiding.

Village Attorney Mitchell addressed the Board of Trustees in regards to taking the OMA training as required by IL State law. Village Attorney Mitchell gave each Trustee a hand out on the regulations that are required.

Village Attorney Mitchell addressed the Board of Trustees, stating that a FOIA officer and OMA officer were needed to be appointed by the Board of Trustees. Attorney Mitchell stated that former Village President Larry Miller had held the title of OMA officer and former Village Clerk Jan Queckborner has held the title of FOIA officer. Attorney Mitchell had stated these needed to be appointed by the June 2017 meeting. No action was taken at the time.

Village Attorney Mitchell addressed the Board of Trustees in regards to the appointment of a Village Clerk. This would be a two year appointment until the next general election was held within the Village of Chadwick.

Village President Henrichs had presented to the Board of Trustees to nominate Village of Chadwick resident Jan Parish to be acting Village Clerk for the two year term. Roll Call vote:

Ayes: Morgan and Maddalone

Nayes: Leif, Newstrand, Williams and Nelson

Motion failed

Village Trustee Leif addressed former Village Clerk Jan Queckborner, requesting she take the meeting minutes for one meeting. Queckborner responded that she would not take meeting minutes because Trustee Leif had previously voted no for meeting minutes presented to the Village Board.

Village Trustee Maddalone addressed former Village Clerk Jan Queckborner in regards to taking meeting minutes for one minute and was interrupted by Village President Henrichs stating that she had already talked to Jan prior to the meeting and it was not going to happen.

Village President Henrichs then asked Trustee Leif to take meeting minutes for one meeting. Roll call vote:

Ayes: Maddalone, Newstrand, Nelson, and Williams

Nayes: Morgan and Leif

Motion passed.

Village President Henrichs stated no treasurer's report was available.

Village President Henrichs presented a motion to pass the proposed budget. Trustee Nelson stated there was no finance meeting and the budget was not discussed. Attorney Mitchell stated that if there was no meeting then the budget could not be passed. Motion failed for lack of a second.

Village President Henrichs handed out executive session meeting minutes for review by the Village Trustees. After a short period to review a motion by Trustee Maddalone was made to keep the executive session minutes closed to the public. Trustee Morgan seconded. President Henrichs opened the motion for discussion. Trustee Newstrand stated he felt as though there was not enough time to review the minutes dating back to 2015. Trustee Williams agreed that they could not review in the short period of time given by Village President Henrichs. Roll Call Vote:

Ayes: Maddalone, Morgan, Leif and Nelson

Nayes: Newstrand and Williams

Motion passed.

Village President Henrichs opened the floor to the public for discussion on agenda items. No one present came forward.

Village President Henrichs continued stating there was not an engineering report to present to the Village Trustees.

Village President Henrichs turned the floor over to Trustee Morgan to speak on behalf of the Water and Sewer Committee. Trustee Morgan passed around pictures of sewer manholes that showed additional lines of water flowing into the Village of Chadwick's sewer system. Trustee Morgan stated that on Easter Sunday of 2017 the Village of Chadwick used approximately 37,000 gallons of water out of the water tower but 267,000 gallons were pumped through the sewer pumps. Trustee Morgan contacted local contractor Craig Carroll, without Board knowledge, who proceeded to evaluate the situation and stated that the lines running into the sewer system were field tile. Trustee Morgan, on his own accord and without Board knowledge, then proceeded to speak with the owner of the field that he assumed the field tile was coming from. Trustee Morgan then told the Village Trustees that the owner proceeded to plant corn in the field he assumed the field tile was coming from. Trustee Morgan stated he took it upon himself, without Board approval or knowledge, to contact Tom Williams with the IL EPA and discuss the situation. Mr. Tom Williams stated that the tile should be removed as quickly as possible. Trustee Morgan explained that by having the additional waters running into the Village's sewer systems it was making two pumps run continually and making the Village's electric bill higher. Trustee Morgan stated

that Tom Williams from the IL EPA suggested the Village of Chadwick have its Village Attorney send a letter. Discussion ensued and the Village Trustees came to the agreement that the owner of the field in question come to a meeting and discuss the situation with the Village Trustees.

Trustee Morgan told the Village Board of Trustees that he had hired Mark Meador to fill in a hole by the old lumber yard downtown. No motion was set forth.

Trustee Lief addressed Trustee Morgan asking if the sidewalk contractor from last year was going to return and finish the sidewalks he was contracted to complete since he had already been paid in full. Trustee Morgan replied that he would look into it.

Trustee Newstrand took the floor and asked Trustee Morgan if it had been posted and put in the newspaper that the water hydrants were to be flushed in town since it hadn't been discussed at any meeting of the Village Board. Trustee Morgan stated a notice had been placed on the Village Hall Kiosk. Part Time Police Officer Looney then stated that he had seen a notice in the Sterling, IL paper.

Trustee Newstrand addressed Trustee Morgan on why it had been reported to Trustee Newstrand that both Village employees were flushing the same water hydrant at the same time and if this was training for the maintenance employee Mark Henrichs. Trustee Morgan then retorted with questioning Trustee Newstrand about following around employees and commenting on their performance. Trustee Newstrand repeated his initial questions and Trustee Morgan responded with maintenance employee Mark Henrichs had never flushed water hydrants before.

Village President Henrichs gave the floor to Village Attorney Mitchell through personal conversation to which Village Attorney Mitchell addressed the Trustees. Attorney Mitchell stated that the Village Trustees would have to appoint a Liquor Commissioner for the Village of Chadwick due to the current Village President, Kim Henrichs, having a liquor license in her name. Attorney Mitchell explained to the Board that a new *Liquor Commissioner had to be appointed within 30 days of Kim Henrichs taking oath.* The criteria that Attorney Mitchell presented to the Board is as follows:

1. Must be an Attorney
2. The Attorney must not represent anyone
3. The Attorney must not have any interest in a liquor license
4. The Liquor Commissioner shall be appointed for a term not to exceed the Village President

The Board of Trustees opened the floor up for discussion. Trustee Maddalone stated concerns that the income from one liquor license of \$400 per year does not justify the Board of Trustees to hire an attorney to be the Liquor Commissioner. Trustee Williams stated he didn't see why the Village Board had to appoint anyone else when it is the duty of the Village President to hold the title of Liquor Commissioner. Trustee Morgan stated he had personally called the IL Liquor commission. No action was taken.

Village President Henrichs addressed the Board of the resignation of Police Chief Scott Marth and Part Time Police Officer Tim Mormeno. Chief Marth to resign on the 16<sup>th</sup> day of May 2017 and Officer

Mormeno to resign two weeks from the 25<sup>th</sup> of April 2017. Police Chief Marth stated he had accepted another position elsewhere. Trustee Morgan made a motion to accept the resignations. Trustee Maddalone seconded the motion. Roll call vote:

Ayes: Unanimous

Nayes:

Motion Passed.

Village President Henrichs addressed the Board of Trustees about the liquor license application of the Lion's Club. Trustee Lief asked when and where this was to occur. Village resident Traci Queckborner stated that it was in the Fire Station parking lot but did not answer when this license was for. Trustee Morgan stated that the application had to be passed before the Lion's club could get a surety bond and insurance from the insurance carrier. Traci Queckborner stated he had emails from the insurance carrier. Trustee Williams asked to review the emails presented by Traci Queckborner. Trustee Nelson stated the emails show they can't get the bonds until 90 days before the event. Trustee Nelson addressed the Police Chief Scott Marth and asked about the background check for the applicant. Chief Marth stated no background check had occurred. Trustee Morgan made a motion to accept the application of the Lion's Club. Trustee Maddalone seconded the motion. Roll Call Vote:

Ayes: Morgan, Maddalone, Newstrand and Williams

Nayes: Lief and Nelson

Leif stating there was no background check completed, Nelson stating no application was presented to the Board of Trustees for review and all paperwork wasn't turned in.

Motion Passed.

Village President Henrichs proceeded to Parks and Trees committee meeting report. Trustee Nelson addressed the Village President asking why they had skipped over Street and Alleys Committee Report. Village President Henrichs stated the agenda shows next meeting date and moved forward with the meeting.

Village President Henrichs gave the floor to Trustee Madalone who proceeded to discuss the Ash Tree injections by Skoog Landscaping and Design. Alan Skoog was present from Skoog Landscaping and Design. Alan Skoog stated that the Village of Chadwick had 37 Ash trees that were in need of injections and it would cost in excess of \$6,300.00 to treat these trees. Alan Skoog stated they had two weeks to inject the Ash trees. Trustees determined that no budget was in place and there was no motion on the Agenda to pass the injection of the Ash Trees. Referred to committee meeting at the end of the month of May.

Village President Henrichs stated there was nothing for Economic Development.

Village President Henrichs opened the floor up for New Business. Trustee Nelson requested a special meeting on Thursday May 4<sup>th</sup>, 2017 to discuss employees, contracts, budget, liquor licenses, liquor commissioner, Ash trees and sewer drainage issues. Trustee Morgan stated he wanted just Ash Trees and sewer. Village President Henrichs stated that committee meetings will be at 1pm in the afternoon.

Trustee Williams stated that Trustee Lief could not attend due to her career. President Henrichs stated Trustee Morgan and herself can pick whatever day and time to place the committee meetings. Trustee Nelson restated for Thursday evening. Trustee Maddalone asked what time. Trustees agreed on 7:15pm. Trustee Lief as acting clerk to type up Agenda and place on the Village Hall Kiosk.

Village President Henrichs opened the floor up to Village Attorney Mitchell to which is was stated that an Appropriation Ordinance was to be passed in the first quarter of the physical year for the Village. Attorney Mitchell suggested no budget be in place to pass the Appropriation Ordinance. Trustees Newstrand, Nelson, Williams and Lief requested that a budget be proposed and discussed. Village President Henrichs stated the Village Trustees did not get to vote on the budget and that she could approve it alone.

Village Attorney Mitchell then discussed current litigation. The Schmidt case was brought up and Trustee Williams and Newstrand suggested that Attorney Mitchell continue the case for a later date. Attorney Mitchell was directed to continue the Schmidt case. Attorney Mitchell then discussed the livestock ordinance case and told the Board of Trustees that the defendant had until May 2, 2017 to turn in their brief to appeals court. Trustee Newstrand asked several questions in regards to the case. Trustee Williams proceeded to ask questions. Trustee Morgan suggested looking at Sterling IL livestock ordinance. Officer Looney stated that he had a verbal complaint but no written complaints of several cows on the resident's property. Trustee Lief said there were not several cows but one calf for one day. No action was taken on the livestock ordinance case.

Trustee Lief moved to adjourn. Trustee Nelson seconded. Meeting was adjourned.

Village President Henrichs proceeded to pass out her recommendations on the committee assignments.

Karen Lief  
Acting Village Clerk