

Village of Chadwick
225 Main Street
Chadwick, IL 61014
Meeting Minutes of the Board of Trustees
March 12, 2018 at 6:30pm

The Village Board of Trustees met in regular session at 6:30 being called to order by Village President Kim Hinrichs.

The meeting was opened with Roll Call. Board members present Leif, Nelson, Newstrand, Welch and Williams.

Absent: Morgan

Morgan entered meeting at 6:32PM

Pledge of allegiance was led by Hinrichs.

Minutes from the February 12, 2018 were reviewed. Leif motioned to approve the minutes as presented. Williams second. Roll call taken:

Ayes: Leif, Williams, Morgan, Newstrand, Nelson and Welch

Nays: None

Leif motioned to approve the agenda as presented. Nelson second. Roll call taken.

Ayes: Leif, Nelson, Newstrand, Welch, Williams and Morgan

Nays: None

Hinrichs said the the Lions Club and Chadwick Special Events had a great turn out yesterday and thanked everyone for their support.

Alan Skoog voiced concern over an agenda item about publishing meeting dates in the Mirror Democrat rather than the Carroll County Review. He felt it was a move to exclude citizens. He stated that the Review attends meetings and includes photos and articles for the Chadwick Fire Department, Lions Club and other organizations. The Review also covers local sporting events in our area.

Nelson motioned to approve the following items under Consent Agenda:

Motion to publish FY 18-19 meeting dates in the Mirror Democrat/Dispatch

Motion to hire Selman Electric to install outside light at Village Hall not to exceed \$700.00

Motion to approve Officers Looney and Woodley to attend Haz-Mat training

Motion to credit Marc Irvin (acct#10639) \$182.80 on water bill

Motion to approve transferring \$500.00 from Economic Development line item to the police fund for DARE supplies.

Leif second. Hinrichs then asked to have the Motion to publish FY 18-19 meeting dates in the Mirror Democrat/Dispatch removed from Consent Agenda. It was stated that it could not be removed after the motion has been made. Hinrichs stated she would ask Jensen when he got there. Nelson stated that a motion was on the table and that needed to be voted on. Roll call taken:

Ayes: Nelson, Leif, Newstrand and Williams

Nays: Morgan and Welch

Discussion was had on if the consent agenda had to be an unanimous vote or not. It was decided to consult with Jensen when he arrived.

Bills for consideration were read:

Mark Hinrichs	\$1,680.00
Robert Kepler	\$955.50
Randy Craft	\$1872.00
Darrin Flynn	\$99.00
John Looney	\$891.00
Eugene Woodley	\$528.00
Gerald Bennett	\$272.25
Amanda Promenschenkel	\$550.00
Jo-Carroll Electric	\$539.02
Frontier	\$26.70
Mediacom	\$14.72
Comm Rev Fund	\$44.27
Chadwick Oil and Ag	\$271.80
Jensen & Trevino	\$2730.00
RSB Computer Works	\$149.00
Cardmember Services	\$310.28
Mt Carroll Home Center	\$12.88
Holland Automotive	\$24.00
Mark Hinrichs	\$149.63
Fairhaven Township	\$2025.00
Jo-Carroll Electric	\$2094.29
Test Inc.	\$629.50
Viking Chemical	\$287.48
Peerless Well and Pump	\$496.00
Moring Disposal	\$2711.70

Newstrand motioned to approve the bills as read. Leif second. Roll call taken:

Ayes: Newstrand, Leif, Morgan, Nelson, Welch and Williams.

Nays: None

Treasurer report was presented.

Hinrichs asked Jensen when an item could be removed from consent agenda. Jensen stated that an item could be removed before the it is called. To remove an item does not require a second. A consent agenda does not need to be unanimous to go through.

Newstrand stated that a draft budget had been handed out and should be reviewed prior to the committee meeting on 03/19/2018. Committees need to look at the budgets and make adjustments to help lower expenses.

William stated that the police had issued 1 citation for a dog problem. Questions were asked about payments made for citations and best practice. Jensen stated that if the Village held the citation in office for 30 days it could be paid to the Village of Chadwick. Once the citation in filed at the courthouse it would have to be paid at the courthouse. After review of the Code Book, Jensen suggested an amendment be made to address the issue. He will put a draft ordinance together for the Board to

review.

Newstrand stated that barriers will be purchased for South Main Street.

Morgan informed the Board that both pumps are up and running at the lagoon.

Williams motioned to put out for bids to replace the line in Fink's field. Morgan stated that this motioned was not discussed in committee meetings. Leif second. It was discussed that this project has been talked about for 10 years and that the repairs need to be made. It was stated that just because you put it out for bid does not mean you have to move forward with the project. By putting the project out for bid the Board would have a better idea of what the cost would be to complete the repairs. Morgan will put together an outline of specs to bring to the next committee meeting. Roll call taken:

Ayes: Williams, Leif, Nelson, Newstrand and Welch

Nays: Morgan

Newstrand stated that Dave Lourie would be coming to the committee meeting on March 19, 2018 and that the Village has lost 231,200 gallons of water last month.

Newstrand thanked Mark Hinrichs for keeping the streets clean of snow.

Nelson stated that an error was made on Mathew Boehms water account. A credit of \$194.07 will be issued as a credit to his account.

Nelson stated that Chief Craft has requested a new copier/printer/scanner/fax from the LESSO program. The machine is 5 years old but has never been used. The only cost to the Village would be for shipping. Nelson has also handed out information about a new printer/copier/scanner to the Board and stated it would be discussed further in committees.

Jensen stated that he has sent out the Tower Occupancy Agreement to the Board with recommendations. There were a few issues he wanted to address. The most important would be compensation to the Village. Jensen is waiting for further direction. Hinrichs stated that at a Mayors meeting she went to she found out the Milledgeville charges \$150.00 per month. The agreement will go back to the committee.

Jensen said that the Mediacom contract states that the Village would receive a 5% Franchise Fee and saw no issues after review. Jensen stated that he was surprised that Mediacom is offering a contract because they have started to opt out of contracts and deferring to statewide franchise. Nelson Motioned to approve the contract with Mediacom. Leif second. Roll call taken:

Ayes: Nelson, Leif, Morgan, Newstrand, Welch and Williams

Nays: None

Jensen stated that he has been in contact with MSA in reference to the outstanding bill they had submitted. He has received no signed contract and has not found anything in past Board meeting minutes. Jensen suggested that a meeting is held to discuss a resolution. After discussion it was decided that MSA meet with the Board. Jensen will try to set up a date that will work for all parties.

Jensen said that he has reviewed the Liquor Ordinance and asked for clarification on if the Board would like satellite sales and special events. Would this be for only not-for-profits or for profit organizations as well. After discussion it was stated it would be for satellite sales, special events, not-

for-profit and for profit organizations. Jensen will update the application as well.

Nelson excused herself from the meeting at 7:48PM

The Nelson settlement was discussed. Questions were brought up about the location of the easement. Leif questioned what has happened to the septic information that was originally in the settlement. Jensen stated that it was an over site and that the Village would have to give the Nelson's permission to install a septic tank. Nelson's would have to apply to the County for a permit. The next item that was brought up was a dedicated street that runs through the property. It was stated that the Village could vacate the street and it would go to the Nelson's because they own both sides of the street. Hinrichs ask how long the Nelson's would have to put a meter on the water line once it is installed. Jensen stated that would not be the Villages issues. After some confusion, Jensen stated Nelson's would be entitled to two years of free water, starting when the main is run. The Board discussed the option of the Village not asking for an easement and offer to vacate the dedicated street on the property. Morgan disagreed with not asking for an easement. It was suggested that an 18 foot easement run along the western edge of the property. Jensen will put the information together and share it with Nelson's attorney and the Board.

Leif motioned to adjourn. Newstrand second.

Minutes respectfully submitted by Dawn Holland